

White Pine Programs Lead Educator Job Description

Summary: White Pine Programs a non-profit located in York Maine seeks highly qualified candidates to work as a lead educator for our various education programs. The ideal candidate will have extensive education experience, having worked in a variety of settings and programs. Excellent communication skills, the ability to work in a collaborative environment and a love for working with children and teens in the outdoors is critical to the position. This is a part time position, that reports to the Assistant Director.

Qualifications:

- A degree in environmental education/outdoor education and relevant fields, early childhood-education, or extensive professional experience in relevant fields of work
- Current (or willing to obtain): Wilderness First Aid & CPR certifications.
- Experience working with children aged 4-17 years old in an all outdoor setting
- Capable of physical labor in an outdoor setting
- Able to carry 40lbs over moderate distances on uneven terrain
- Prior work as a lead teacher required
- Wilderness skills and Naturalist training preferred
- Minimum age of 21 years old

Leadership & Managing Risk

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- Work directly with Program Manager to ensure that programs are delivered at a high level with a focus on developmentally appropriate activities for children age 4-17
- Comfortable working in a collaborative education setting
- Model professional behavior for staff, volunteers, and program participants
- Help maintain camp properties including but not limited to outhouses, porta potties, trails, and campfire rings
- When needed, provide support to overnight camp programs
- Miscellaneous projects and assignments as requested by supervisors

Administrative & Preparatory Work

- Assist with program design and curriculum planning
- Attend mandatory staff training prior to the start of the program year
- Lesson planning experience and curriculum development experience is required
- Communicate with forest preschool families during drop off, pick up and as needed during the program day
- Give and receive appropriate, clear, timely feedback to staff, volunteers and supervisors
- Communicate clearly and consistently with the Program Manager, Assistant Program Director and Director of Program Operations

Safety

- Assist with traffic and parking at program location
- Model and follow all WPP safety protocols
- Ensure staff and volunteers adhere to WPP safety policies and protocols

Compensation:

- To be discussed

Please send a resume and cover letter to Todd@whitepineprograms.org